**Mabry Middle Foundation Advisory Board Meeting Minutes - 5/18/22**

Location: Mabry Middle School - Counselors Conference Room

In attendance: Dena Loadwick, Runi Perkins, Jonathan Tanner, Jenifer Grazian, Allison O’Connor, LeeAnn Parker, Gloria Lin, Candace Richardson, Mahafrin Mehta, Trina Semaan, Theresa Hauser, Kelley Debeb, Kathryn Marek, Tia Luckey

Call to Order: 10:03 am

**Secretary Report:**

* Jenifer motioned approval of minutes from the last meeting. All Approved.

**Treasurer Report:**

* Estimated Balance **$8,071.82**
* A vote was taken on the request from Mr. Tanner for reimbursement to Mabry for the stone border expense. All approved. The Foundation will reimburse Mabry for the stone border around the marquee, $702.40.
* The new CSF bookkeeper is Casey Clark.

**Principal Report:**

* 2022 - 2023 Wish list includes:
	+ STEAM Focus Teacher Grants
	+ STEAM Mobile Cart & Supplies - staff contacts are Alexis Underwood / Anita Norton
	+ Student Software Support - the school would like the Foundation to cover the amount that parents are not paying. (2021-22 = $1,000)
	+ Additional printers are needed with increased printing needs
	+ Replacement laptops as the battery life wears out on the current laptops
	+ Classroom computers needed as backup for students - not an immediate need
	+ Outside Cameras - not an immediate need

**Social/Web Report:**

* We need to figure out a way for other payment options (e.g., Paypal, Venmo, etc.) without a parent's personal information needed.  We may have to continue with CSF and pay credit card fees.

**Sponsorships:**

* Trina Semaan will be taking the lead with the help of the Foundation team.
* We need to brainstorm and make a plan for soliciting sponsorships.
* Add Trader Joe’s to our list to provide snacks at events, Fresh Market for Gift Cards

**Fundraising Report:**

* 8th-Grade Yard Signs - 123 total sold - $3,050.87
* We need to brainstorm and make a plan for the 2022-23 fundraising events.  Ideas may include a Mad Hatter / Fun Run / Race.

**Old Business:**

* July is the estimated time of installation of the new digital Marquee!

**New Business:**

* LeeAnn will transition the Treasure position to Gloria Lin.
* Deni will bring Kathryn Marek into the loop as Co-President and meet with Mr. Tanner to discuss the 2022-23 School year.
* Charger Day is set for July 28th.
* We need a plan for marquee training.
* A budget needs to be created now that the marquee project will be completed.
* We will plan to have 2 Summer meetings to discuss fundraising ideas and sponsorship.

**The next Meeting - TBD**

**Meeting Adjourned:** 10:45 am