

Mabry Middle Foundation Advisory Board Meeting Minutes - 3/2/22

Location: Zoom Meeting

In attendance: Dena Loadwick, Runi Perkins, Kelley Debeb, Jonathan Tanner, Jenifer Grazian, Allison O'Connor, LeeAnn Parker, Gloria Lin, Jeness Rustay,

Call to Order: 10:33 am

Secretary Report:

- Jenifer motioned approval of minutes from the last meeting. All Approved.

Treasurer Report:

- Beginning Balance **\$38,316.87**
- PayPal Balance **\$3,980.22**
- Check Request to CCSD **\$35,479.00**
- After Check request Balance **\$6,818.09**

Principal Report:

- Lego Robotics Team Finished 3rd in State. We are waiting to find out if the team will be going to Nationals in Houston TX, on April 20-23. If the team is going, we will need to find funds quickly to help pay for travel expenses (\$11,500).
- The Robotics Team is planning to have 2 teams for the 22-23 school year. The school is also looking into having more STEAM groups.

Social/Web Report:

- Posts are scheduled for monthly birthday marquee, yard sign reminders, and brick sales.

Sponsorships:

- In the 2022-23 school year, we need to look for grants and corporate sponsorships.

Fundraising Report:

- The 8th-Grade Yard Sign deadline is 4/13. Add to the Eblast and have Mr. Tanner send out eblast to 8th-grade parents. Put out Yard Sign near the school as a reminder.
- Birthday Marquee - No additional sales since the last meeting.
- We have sold 74 Bricks, we need at least 100 to receive the reduced price. The Order deadline was extended to 3/31. Update Flyer and post on social and eblast.

Old Business:

- STEAM Night 3/4/22 from 6-7, set up at 5:30. We will be handing out 250 Grab Bags with a STEAM Project.
- Marquee Next Steps:
 - Official Bank Statement showing the latest funds - Complete
 - Complete SPLOT Form - Complete
 - Heidi will need to resubmit all paperwork to SPLOT for Approval - Complete
 - SCF will need to cut a check to Mabry for the amount of the project - In-progress
 - Heidi will set up a meeting with PCM and Metro to coordinate the project - In progress.
 - Contacted PCM 2/28 and they are working with Metro LED and GA Power. Will get back to Heidi once they have more information on when they will break ground.
 - Mabry will be sending a letter of intent to proceed to Metro LED on 2/28 to let them know we have all of the approvals needed to order the sign.
 - The location of the new sign will be the same as the old sign.
 - Once everything is approved, it will take 3 weeks to get the sign.
 - We need to finalize a date for a Marquee Ribbon Cutting Ceremony during sign destruction and when the sign is up and running.
 - What will be the 1st Post on the New Marquee? A suggestion was made to have the Art classes create designs to post and have students vote for a winner.
 - Important messages to be in the sign are a Big Thank you and the Sponsor information.

New Business:

- We need nominations for 2022-23 President and Treasurer Positions - Gloria expressed interest in helping on the board, however, will only be available for 1 year.
 - We need to advertise the open positions and also promote them to the Rising 6th-grade parents.

The next Meeting - Wednesday, 4/15/22 at 10:00 am, in person at Mabry.

Meeting Adjourned: 11:16 am

Signed:

(President)	(Date)
(Principal or designee)	(Date)