

Mabry Middle Foundation Advisory Board Meeting Minutes - 3/10/23

Location: Mabry Middle School - Media Center

In attendance: Dena Loadwick, Kathryn Marek, Runi Perkins, Jonathan Tanner, Jenifer Grazian, Mahafrin Mehta, Trina Semaan, Candace Richardson

Call to Order: 10:05 am

Secretary Report:

- Jenifer motioned approval of minutes from the last meeting. All Approved.

Treasurer Report:

- Current Balance: **\$26,896.37 (includes the Zeffy acct.)**
- CSF Balance **\$18,624.31** + Zeffy (Navy Federal Savings) Balance **\$12,018.00**
- Pending Transactions: Deposits \$227, Reimbursement \$1972.94, Reality U payment \$2,000

Principal Report:

- Steam Night on March 2 and the STEAM visit on March 8, went very well. Mabry is considered a Premier STEAM Middle School.

Social/Web Report:

- Facebook posts are being posted for Sponsors, Birthday Marquee, 8th grade Yard signs and 8th grade Marquee Shout outs

Fundraising Report:

- Bricks have been delivered, they are on the loading dock. We need to find a landscaping company to finish installing the bricks permanently and to improve the landscaping around the sign. Trina is calling Campos Landscaping. Jenifer will deliver the 6 baby bricks.
- Birthday Marquees - 31 Sold
- Yard Signs - 97 Sold (2022 - 124 sold, 2021 - 101 sold)
- 8th Grade Shout outs - 3 Sold

Old Business:

- STEAM Night - Thursday 3/2. It was a Fun and Successful Event!
- Lessons Learned:
 - Rock Candy was a hit
 - Parents dropping off wanted to come in early
 - Start serving food earlier and close before the end of the event
 - Music in the cafe while everyone has dinner
 - People stayed in their grade levels, figure out how to move people around the school. Possibly a Scavenger hunt to move people around the building.
 - Performance times were not correct on the flyer
 - It would be fun to have the STEAM Truck in '24 - steamtruck.org.

- Sponsorships at the event: pay for shirts for all the students with their logo on the back of the shirt.
- Involve Cobb EMC
- Sponsors could advertise Summer Camps at the event.
- People were having problems with digital map
- Paper voting vs. QR Voting

New Business:

- School Choice Tours - we need to have a Foundation Representative on 3/24 10am and 4/14 1pm. Dena will do 3/10 1pm, Kathryn will do 4/28 10am and 5/12 1pm.
- Rising 6th Grade Parent Night - 3/23 6pm - Kathryn & possibly Dena will represent MMF.
- Mobile STEAM Cart / Mabry's Mobile Makerspace:
 - Everyone Approved to order 3 Makerspace carts and a 3D Printer and Cart.
 - Each Cart w/out supplies will cost \$1259.77 x 3 = \$3779.31, 3D Printer & Cart = \$950.70.
 - The School will order the Carts. Foundation will reimburse the cost.
 - We will do a "Clean out your closet" Supply Drive during 4th Quarter.
 - The Location of the overstock supplies is TBD
- 2023-2024 Sponsorships - Trina and Candace
 - We will be reaching out to current parents for sponsorship referrals.
 - The current Sponsorship Levels and lists are being reviewed and updated.
 - A frame will be given to the sponsors for display.
 - The goal is to have sponsors in place by 6/15 prior to Charger day so they will have the opportunity to advertise at the event.
 - The Goal is to involve the sponsors during the Halloween and STEAM night events.
- 2023-24 Positions - Nominations and Elections in April
 - President Kathryn
 - Treasurer Mahafrin
 - Secretary **Open**
 - School Rep Libby
 - Sponsorship Trina and Candace
 - Social/Web **Open**
 - Fundraising **Open**

Mark your Calendars for the next MMF Meeting on 4/21 @ 10:00 AM

Meeting Adjourned: 11:23 am