

Mabry Middle Foundation Advisory Board Meeting Minutes

Meeting Date: November 15, 2024

Location: Learning Commons

Meeting started: 10:10 a.m.

Attendees:

Kathryn Marek	Jonathan Tanner	
Mahafrin Mehta		
Sydney Blackwell		
Laura Mirmelli		

Call to Order and Introduction: Mabry Middle Foundation (“MMF”) meeting was called to order by Kathryn Marek at 10:10 a.m.

Secretary Report. Laura Mirmelli presented the September 2024 MMF meeting minutes and requested revisions. There being no revisions, and motion having been made, the September 2024 MMF meeting minutes were approved and accepted into the records.

Treasurer Report. Mahafrin Mehta reviewed the current treasurer’s report. Total funds available as of November 15, 2024, is \$41,108.14. This includes approximately \$11,484.35 in Haunted House profits.

Principal’s Report. Mr. Tanner reported that he received two new grant requests for MMF’s consideration. Additionally, he shared that the International Night event was well attended and considered an overall success. Students were excited to participate and share some of their culture.

Sponsorship Committee Report. No new updates from the sponsorship committee.

Fundraising Committee. Birthday marquees so far remain at 58, no new ones have come in over the last month. The Board discussed making another push for new marquee sign ups towards the end of the semester.

Communications Committee Report. The MMF website and social media channels continue to go well. Ms. Marek’s husband has spent some time re-designing the MMF website to update it and make it more mobile friendly.

Old Business. The Board shared that the Reality U event was successful and well received this year. The students loved participating and learned a lot of about the expense of running an adult household.

New Business. The Board discussed the two new grant proposals shared by Mr. Tanner . One was for the purchase of 3D printing filament and the second was for a full set of books and audiobooks for Stem lit. The Board discussed inquiring as to any other needs teachers may have

identified by now for this school year as well as identifying any needs that regularly arise so that MMF can plan on funding it on a yearly basis in the future. To that end, the Board agreed to share an updated grant application form to share with the teachers so that we may consider a round of grants in the spring.

Next, the Board discussed the issues that were discovered with MMF's 501(c)(3) designation when completing the 2023 tax returns. The IRS classified MMF as a private foundation, which has some tax implications as well as stricter budgeting guidelines. After thorough discussion, it was agreed to explore creating a new MMF entity to renew the true 501(c)(3) application process so that we can continue to maximize the money donated within the Mabry community. The Board voted to ratify the electronic vote authorizing this transition.

Upcoming events include the Festive Sweater contest on December 17, 2024. Sweet Treats fundraiser in December.

The next board meeting is December 6, 2024 at 12:30 p.m.

Votes:

1. Vote to accept September 2024 Meeting Minutes passed unanimously.
2. Vote to ratify the electronic vote to begin the formation and application process for a new MMF entity and 501(c)(3) designation.

Adjournment.

There being no further business, the meeting adjourned at 10:55 a.m.

Submitted by: *Laura H. Mirmelli*

Name: Laura H. Mirmelli/Secretary