

## Mabry Middle Foundation Advisory Board Meeting Minutes

**Meeting Date: January 17, 2025**

**Location: Learning Commons**

**Meeting started: 10:02 a.m.**

**Attendees:**

<b>Kathryn Marek</b>	<b>Jonathan Tanner</b>	
<b>Mahafrin Mehta</b>	<b>Ms. Lipcoctt</b>	
<b>Laura Mirmelli</b>		

**Call to Order and Introduction:** Mabry Middle Foundation (“MMF”) meeting was called to order by Kathryn Marek at 10:02 a.m.

**Secretary Report.** Laura Mirmelli presented the December 2024 MMF meeting minutes and requested revisions. There being no revisions, and motion having been made, the December 2024 MMF meeting minutes were approved and accepted into the records.

**Treasurer Report.** Mahafrin Mehta reviewed the current treasurer’s report. Total funds available as of January 17, 2025, are \$39,479.11. Issued but uncashed checks since last statement total \$5,625.70.

**Principal’s Report.** Mr. Tanner shared that Mabry teachers were very excited about a second round of grants. They all communicated that these grants make a big difference in their classrooms, and that the collaborative days are extremely helpful and allow for robust STEAM projects.

**Sponsorship Committee Report.** No new updates from the sponsorship committee.

**Fundraising Committee.** Birthday marquees so far are at 65, which is a higher number than last year. Eight grade yard sign orders are due by April 9, 2025.

**Communications Committee Report.** No new updates.

**Old Business.** The new entity received its EIN number. The 501c3 application was submitted with the updated parameters as recommended by the accountant. The Board discussed that we still need to hear back from Cobb Foundation as to whether they could act as a passthrough entity for the funds. In the meantime, the Board agreed to maintain separate records for the entities. Ms. Marek shared that the 2023 taxes for MMF were submitted to the IRS.

**New Business.** The Board discussed the submissions for the second round of grants, including the request for updated heart rate monitors for P.E. At this time, Mr. Graber was waiting to hear back from a state grant application before the final MMF grant amount is decided on. However, the Board is in favor of granting the request for the grant.

Next, the Board discussed STEAM night, and the need to send out a last call to the teachers and students for design submissions. Emails for t-shirt purchases will start the following week. Ms. Blackwell is working on coordinating a food truck to attend the event and the Board discussed possible locations to ensure higher visibility for the truck this year.

The Board discussed the need for new Board and committee members as a number of current members are rotating out of Mabry next year. Lastly, the Board discussed some general long-term projects to consider for future planning, including significant updates needed for the learning commons.

The next board meeting is February 28 2025 at 10:00 a.m.

**Votes:**

1. Vote to accept December 2024 Meeting Minutes passed unanimously.

**Adjournment.**

There being no further business, the meeting adjourned at 10:54 a.m.

Submitted by: *Laura H. Mirmelli*

Name: Laura H. Mirmelli/Secretary