

Mabry Middle Foundation Advisory Board Meeting Minutes

Meeting Date: August 16, 2024

Location: Learning Commons

Meeting started: 10:02 a.m.

Attendees:

Kathryn Marek	Sydney Blackwell	
Mahafrin Mehta	Debbie Harris	Aaron Warmus
Mr. Tanner	Libby Lippincott	Nichole Engle
Laura Mirmelli	Trina Semaan	

Call to Order and Introduction: Mabry Middle Foundation (“MMF”) meeting was called to order by Kathryn Marek at 10:02 a.m. Ms. Marek shared a general introduction of the foundation, its goals, and its efforts to support Mabry Middle School.

Secretary Report. Laura Mirmelli presented the May 2024 MMF meeting minutes and requested revisions. There being no revisions, and motion having been made, the May 2024 MMF meeting minutes were approved and accepted into the records.

Treasurer Report. Mahafrin Mehta reviewed the current treasurer’s report. Total funds available as of August 16, 2024 are \$29,106.15.

Principal’s Report. Mr. Tanner shared that the focus for the school’s needs from MMF remains on supporting the school’s STEAM initiatives. The teacher planning days and grants remain teacher favorites. Mr. Tanner also shared that the laptops purchased last year have been extremely helpful, specially at the start of the school year when laptops had not yet been distributed to all students. Mr. Tanner also presented a request to consider making the orchestra assistant/clinician a standard grant for MMF’s consideration. Mr. Tanner shared that orchestra parents already cover a portion of those costs, but the school does not have a separate allotment for a permanent clinician.

Sponsorship Committee Report. Ms. Marek shared that the sponsorship chair position is still open. However, we have received a few community sponsorships at the various levels from businesses around the community. Additionally, one sponsor is looking to specifically sponsor the haunted house event and would like to participate the day of.

Fundraising Committee. The Alumni cookie fundraiser kicked off during charger day. Fifteen percent of sales will continue to come back to MMF. The birthday marquees have also been off to a good start, with 41 sales, which constitutes half of last year’s total sales.

Communications Committee Report. The MMF website and social media channels are going well, and that sponsor highlights will start next week.

Old Business. The board shared last year's accomplishments and wins with new parents, including teacher grants, purchase of additional student laptops, STEM Collaboration Planning funding, and Student InVenture team.

Ms. Blackwell shared that the landscaping around the marquee was updated before school started. After discussion with the landscapers and Mr. Tanner, it was also decided to use pine straw around the base until a decision can be made regarding the additional missing bricks.

New Business. The Board discussed charger day and most people felt like it was a better location and had better traffic than previous years.

The Board discussed the Haunted House fundraiser and planning schedule. The team shared that the theme is Twisted Tales of Terror, which will be a spooky play on fairy tales. The Board will research cost for liability insurance for the event.

The Board evaluated the photography fundraiser and whether it is feasible to do again this year. The feedback was that the pricing was a bit higher than previous years which led to lower participation.

Reality U will take place November 4, 2024, and the Festive Sweater Contest will be December 17.

Next board meeting is Friday September 20, 2024. However, the haunted house committee will meet prior to that to

Votes:

1. Vote to accept May 2024 Meeting Minutes passed unanimously.

Adjournment.

There being no further business, the meeting adjourned at 11:07 a.m.

Submitted by: *Laura H. Mirmelli*

Name: Laura H. Mirmelli/Secretary