

Mabry Middle Foundation Advisory Board Meeting Minutes

Meeting Date April 12, 2024

Location: Learning Commons

Meeting started: 10:00 a.m.

Attendees:

Kathryn Marek	Sydney Blackwell
Mahafrin Mehta	Andrea Phillips
Mr. Tanner	Mrs. Lippincott

Call to Order and Introduction: Mabry Middle Foundation (“MMF”) meeting was called to order by Kathryn Marek at 10:00 a.m.

Secretary Report. Kathryn Marek presented the February 2024 MMF meeting minutes and requested revisions. There being no revisions, and motion having been made, the March 2024 MMF meeting minutes were approved and accepted into the records.

Treasurer Report. Mahafrin Mehta reviewed the current treasurer’s report. Total funds on hand as of April 12, 2024, is \$32,721.93. There are still a number of outstanding deposits and withdrawals that have not yet posted to CSF.

Principal’s Report. STEAM Collaboration Days upcoming, previously approved Foundation Funds to pay for substitute teachers for Mabry teachers to attend collaboration days: \$5,250. The school needs to order cords for laptops, this purchase will be in place of previously approved chargers: \$299.40 2 teams from Mabry made it to Inventure National Competition. Mr. Tanner requested MMF to cover the registration fees for both teams: \$2,450. Fees would be paid by parents & reimbursed by MMF.

Communications Committee Report. No change from last month, the MMF website and social media channels are going well.

Sponsorship Committee Report. All volunteers encouraged to reach out to local businesses. No new updates.

General Fundraising Updates. General fundraising continues to go well and new Birthday Marquee announcements continue to come in. Total birthday marquees to date are 87. Sales for 8th Grade yard signs began, and 141 signs have sold to date. Additionally, 8th Grade marquee shout outs have sold 12 so far with a final order date of 5/10.

Old Business. The brick and landscaping project was completed, and all the bricks have been installed. There was a general discussion about additional bricks and landscaping to balance the area visually. Mr. Tanner does not want Blade & Brush (landscaping company doing this work

for free, in exchange for advertising) to cut the concrete pad underneath the bricks per the advice from MetroLED (marquee sign company).

MMF is waiting on CSF to issue funds directly to MMF now that our non-profit 501c3 status is complete.

New Business.

Grant Request discussed further my Mr. Tanner, 2 teams from Mabry made it to Inventure National Competition. Mr. Tanner requested MMF to cover the registration fees for both teams: \$2,450. Fees would be paid by parents & reimbursed by MMF. Approved unanimously.

Adjournment.

There being no further business, the meeting adjourned at 10:40 a.m.

Submitted by: *Kathryn Marek*

Name: Kathryn Marek/President